



Ref.

05-08-2024

To
Dr N.Sri Krishna,
Psychiatrist,
GITAM Institute of Medical Sciences and Research,
Visakhapatnam.

**Subject: Appointment as Student Counselor at Adarsh College of Engineering -
Regarding!**

Dear Dr. Sri Krishna,

We are pleased to offer you the position of Student Counselor at Adarsh College of Engineering. As a respected and experienced professional in your field, we believe that your expertise and guidance will greatly benefit our students.

Duties and Responsibilities

As Student Counselor, your duties will include:

1. Visiting the campus on a weekly basis to counsel identified students who may be facing academic, personal or emotional challenges between 9:30 AM to 4PM.
2. Providing guidance and support to help students overcome their difficulties and achieve their academic goals.

Remuneration

In recognition of your valuable services, we are pleased to offer you a minimum honorarium, as well as reimbursement for travel and daily allowances (TA/DA) incurred during your visits to the campus as per institution norms.

Thank you for accepting our request.

We look forward to working with you and benefiting from your expertise and experience.

Sincerely,

*Thank you,
Received offer letter
I will do my best for
the students.*

*N. Sri Krishna
05/8/24*



V. Srinivasa Rao.
Dr.V.Srinivasa Rao,

Principal.

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